LABOUR FORCE SURVEY QUESTIONNAIRE

HOUSEHOLD MEMBERSHIP

The following information is collected at the start of the LFS interview each month. Dwellings selected are in the survey for six months. A birth interview corresponds to the first interview for a new household, and is usually conducted in person. Subsequent interviews are conducted in the following months, and are usually done by telephone.

EN_Q03   **Hello, I'm … from Statistics Canada. I'm calling regarding the Labour Force Survey.**

EN_Q04   **Would you prefer to be interviewed in English or in French?**
If birth interview, go to HH_B07
If subsequent interview, go to HH_Q09

HH_B07   Confirm the listing address.

HH_B08   **What is your correct mailing address?**

HH_N18   Select the dwelling type.
Go to HH_Q23

HH_Q09   **Are you still living in the same dwelling as you were at the last interview?**
If yes, go to HH_Q23
If no, end interview and make a personal visit to the dwelling and conduct birth interview with new household.

HH_Q23   **Is this dwelling owned by a member of this household?**
If birth interview, go to PE_Q01A
If subsequent interview, go to PE_Q01B

PE_Q01A   **What are the names of all persons who usually live here?**

RS_Q02   **Is anyone staying here temporarily?**
Add a person only if he/she has no other usual residence elsewhere.
If yes, **What are the names of all persons who are staying here temporarily?**

RS_Q04A   **Are there any other persons who usually live here but are now away at school, in hospital, or somewhere else?**
Add a person only if he/she has no other usual residence elsewhere.
If yes, **What are the names of the other people who live or stay here?**
Go to INDIVIDUAL DEMOGRAPHICS

PE_Q01B   **Do the following people still live or stay in this dwelling?**
Select a member to change membership status.
Does … still live or stay in this dwelling?
If no, **Is … no longer a member of the household or deceased?**

RS_Q04B   **Does anyone else now live or stay here?**
Add a person only if he/she has no other usual residence elsewhere.
If yes, **What are the names of the other people who live or stay here?**

INDIVIDUAL DEMOGRAPHICS

The following demographic information is collected for each household member.

DM_Q02B   **What is ...'s date of birth?**

DM_Q03A   **So ...'s age on [date of last day of reference week] was [calculated age]?**
Is that correct?
If yes, go to DM_N05
If no, go to DM_Q04

DM_Q04   **What is ...'s age?**

DM_N05   Enter ...'s sex.

DM_Q07   **What is ...'s marital status?**
Read categories to respondent

DM_N09   Enter ...'s family identifier: A to Z.
Assign the same letter to all persons related by blood, marriage or adoption.

DM_N10   Determine a reference person for the family and select ...'s relationship to that reference person.
The reference person should be an adult involved in the care or support of the family.

DM_Q12   **What is the highest grade of elementary or high school ... ever completed?**
If "Grade 11 – 13", go to DM_Q13
Otherwise go to DM_Q14

DM_Q13   **Did ... graduate from high school (secondary school)?**

DM_Q14   **Has ... received any other education that could be counted towards a degree, certificate or diploma from an educational institution?**
If yes, go to DM_Q15
If no, go to DM_Q16

DM_Q15   **What is the highest degree, certificate or diploma ... has obtained?**

DM_Q16   **Is … a full-time member of the Regular Armed Forces?**

FOR EACH PERSON AGED 15 OR OVER WHO IS NOT A FULL-TIME MEMBER OF THE REGULAR ARMED FORCES COMPLETE THE LABOUR FORCE INFORMATION COMPONENT.

LABOUR FORCE INFORMATION

In this component, a path is assigned according to the answers provided. This path is used to control the flow through the component. For paths 1, 2, 6, and 7 the path determines the labour force status, but for paths 3, 4 and 5 other conditions (i.e., availability for work) must be considered to distinguish between those who are unemployed and those who are not in the labour force.

PATHS
1   Employed, at work
2   Employed, absent from work
3   Temporary layoff

4 Job seeker
5 Future start
6 Not in labour force, able to work
7 Not in labour force, permanently unable to work

JOB ATTACHMENT

100 **Many of the following questions concern ...'s activities last week. By last week, I mean the week beginning on Sunday, [date of first day of reference week], and ending last Saturday [date of last day of reference week]. Last week, did ... work at a job or business? (regardless of the number of hours)**
If yes, then PATH = 1 and go to 102
If no, go to 101
If "Permanently unable to work", then PATH = 7 and go to 104

101 **Last week, did ... have a job or business from which he/she was absent?**
If no, go to 104

102 **Did he/she have more than one job or business last week?**
If no, go to 110

103 **Was this a result of changing employers?**
Go to 110

PAST JOB ATTACHMENT

104 **Has he/she ever worked at a job or business?**
If no, go to 170

105 **When did he/she last work?**
If subsequent interview and no change in 105 and last month's PATH = 3, go to 131
Else if subsequent interview and no change in 105 and last month's PATH = 4 to 7, go to 170
Else if not within past year, go to 170
Else if not last month, and PATH = 7, go to 131
Else if not last month and PATH not 7, go to 110
Else if last month, go to 106

106 **Was that before or after Sunday, [date of first day of last month's reference week]?**
If PATH = 7, go to 131
Otherwise go to 110

JOB DESCRIPTION

110 *If 103 = yes,* **I am now going to ask some questions about ...'s new job or business. Was he/she an employee or self-employed?**
If 103 = no, **I am now going to ask some questions about the job or business at which he/she usually works the most hours. Was he/she an employee or self-employed?**
Otherwise, **Was he/she an employee or self-employed?**
If not "Self-employed", go to 114

111 **Did he/she have an incorporated business?**

112 **Did he/she have any employees?**

113 **What was the name of his/her business?**
Go to 115

114 **For whom did he/she work?**
115 **What kind of business, industry or service was this?**
116 **What kind of work was he/she doing?**
117 **What were his/her most important activities or duties?**
118 **When did he/she start working for [name of employer]?**
If not last month, go to 130
119 **Was that before or after Sunday [date of first day after last month's reference week]?**
Go to 130

ABSENCE – SEPARATION

130 *If PATH = 1, go to 150*
If 101 = no, go to 131
What was the main reason ... was absent from work last week?
If "Temporary layoff due to business conditions", go to 134
If "Seasonal layoff", go to 136
If "Casual job, no work available", go to 137
Otherwise PATH = 2 and go to 150

131 **What was the main reason ... stopped working at that [job/business]?**
If not "Lost job, laid off or job ended", go to 137

132 **Can you be more specific about the main reason for his/her job loss?**
If PATH = 7, go to 137
Else if "Business conditions", go to 133
Otherwise go to 137

133 **Does he/she expect to return to that job?**
If no or "Not sure", go to 137

134 **Has ...'s employer given him/her a date to return?**
If yes, go to 136

135 **Has he/she been given any indication that he/she will be recalled within the next 6 months?**

136 **As of last week, how many weeks had ... been on layoff?**
If 130 = "Seasonal layoff ", go to 137
Else if 134 = no and 135 = no, go to 137
Else if on layoff more than 52 weeks, go to 137
Otherwise PATH = 3 and go to 137

137 **Did he/she usually work more or less than 30 hours per week?**
If PATH = 3, go to 190
Otherwise go to 170

WORK HOURS (MAIN JOB)

150 **The following questions refer to ...'s work hours at his/her [new] [job/business] [at name of employer].**
If 110 = "Employee", **Excluding overtime, does the number of paid hours ... works vary from week to week?**
Otherwise, **Does the number of hours ... works vary from week to week?**
If yes, go to 152

151 *If 110 = "Employee",* **Excluding overtime, how many paid hours does ... work per week?**
Otherwise **How many hours does ... work per week?**
If PATH = 2, go to 158
If 110 = "Employee", go to 153
Otherwise, go to 157

152 *If 110 = "Employee"*, **Excluding overtime, on average, how many <u>paid</u> hours does ... <u>usually</u> work per week?** *Otherwise* **On average, how many hours does ... <u>usually</u> work per week?**
If PATH = 2, go to 158
If 110 = "Employee", go to 153
Otherwise, go to 157

153 **Last week, how many hours was he/she away from this job because of vacation, illness, or any other reason?**
If 0 hours, go to 155

154 **What was the main reason for that absence?**

155 **Last week, how many hours of paid overtime did he/she work at this job?**

156 **Last week, how many extra hours without pay did he/she work at this job?**
If 150 = no, then actual hours = 151 - 153 + 155 + 156 and go to 158

157 **Last week, how many hours did he/she <u>actually</u> work at his/her [new] [job/business] [at name of employer]?**

158 *If 151 ≥ 29.5 or 152 ≥ 29.5, and PATH = 2, go to 162*
If 151 ≥ 29.5 or 152 ≥ 29.5, and PATH = 1, go to 200
Does he/she want to work 30 or more hours per week [at a single job]?
If yes, go to 160

159 **What is the main reason ... does not want to work 30 or more hours per week [at a single job]?**
If PATH = 2, go to 162
Otherwise go to 200

160 **What is the main reason ... <u>usually</u> works less than 30 hours per week [at his/her main job]?**
If not ("Business conditions" or "Could not find work with 30 or more hours per week") and PATH = 2, go to 162
If not ("Business conditions" or "Could not find work with 30 or more hours per week") and PATH = 1, go to 200

161 **At any time in the 4 weeks ending last Saturday, [date of last day of reference week], did he/she look for full-time work?**
If PATH = 2, go to 162
Otherwise go to 200

ABSENCE

162 **As of last week, how many weeks had ... been continuously absent from work?**
If (110 is "Employee") or (110 is "Self-employed" and 111 is yes), go to 163
Otherwise go to 200

163 **Is he/she getting any wages or salary from his/her [employer/business] for any time off last week?**
Go to 200

JOB SEARCH - FUTURE START

170 *If PATH = 7, go to 500*
In the 4 weeks ending last Saturday, [date of last day of reference week], did ... do anything to find work?
If no and age ≥ 65, then PATH = 6 and go to 420
If no and age ≤ 64, go to 174
If yes, then PATH = 4 and go to 171

171 **What did he/she do to find work in those 4 weeks? Did he/she do anything else to find work?**

172 **As of last week, how many weeks had he/she been looking for work? (since the date last worked)**

173 **What was his/her main activity before he/she started looking for work?**
Go to 177

174 **Last week, did ... have a job to start at a definite date in the future?**
If no, then PATH = 6 and go to 176

175 **Will he/she start that job before or after Sunday, [date of the first day after four weeks from the last day of reference week]?**
If "Before the date above", then PATH = 5 and go to 190
If "On or after the date above", then PATH = 6 and go to 420

176 **Did he/she want a job last week?**
If no, go to 420

177 **Did he/she want a job with more or less than 30 hours per week?**

178 *If PATH = 4, go to 190*
What was the main reason he/she did not look for work last week?
If "Believes no work available", go to 190
Otherwise go to 420

AVAILABILITY

190 **Could he/she have worked last week [if he/she had been recalled/if a suitable job had been offered]?**
If yes, go to 400

191 **What was the main reason ... was not available to work last week?**
Go to 400

EARNINGS – UNION – PERMANENCE

200 *If 110 is not "Employee", go to 300*
If subsequent interview and no change in 110, 114, 115, 116, 117, 118, go to 300
Now I'd like to ask a few short questions about ...'s earnings from his/her [new] job [at name of employer]. Is he/she paid by the hour?

201 **Does he/she <u>usually</u> receive tips or commissions?**
If 200 = no, go to 204

202 **[Including tips and commissions,] what is his/her hourly rate of pay?**
Go to 220

204 **What is the easiest way for you to tell us his/her wage or salary, [including tips and commissions,] before taxes and other deductions?**
Would it be yearly, monthly, weekly, or on some other basis?
If "Yearly", go to 209
If "Monthly", go to 208
If "Semi-monthly", go to 207
If "Bi-weekly", go to 206
If "Weekly" or "Other", go to 205

205 **[Including tips and commissions,] what is his/her weekly wage or salary, before taxes and other deductions?**
Go to 220

206 **[Including tips and commissions,] what is his/her bi-weekly wage or salary, before taxes and other deductions?**
Go to 220

207 **[Including tips and commissions,] what is his/her semi-monthly wage or salary, before taxes and other deductions?**
Go to 220

208 **[Including tips and commissions,] what is his/her monthly wage or salary, before taxes and other deductions?**
Go to 220

209 **[Including tips and commissions,] what is his/her yearly wage or salary, before taxes and other deductions?**
Go to 220

220 **Is he/she a union member at [name of employer]?**
If yes, go to 240

221 **Is he/she covered by a union contract or collective agreement?**

240 **Is ...'s [new] job [at name of employer] permanent, or is there some way that it is not permanent? (e.g., seasonal, temporary, term, casual, etc.)**
If "Permanent", go to 260

241 **In what way is his/her job not permanent?**
Go to 260

FIRM SIZE

260 **About how many persons are employed at the location where ... works for [name of employer]?**
Would it be less than 20, 20 to 99, 100 to 500, or over 500?

261 **Does [name of employer] operate at more than one location?**
If no, or 260 = "Over 500", go to 300

262 **In total, about how many persons are employed at all locations?**
Would it be less than 20, 20 to 99, 100 to 500, or over 500?
Go to 300

CLASS OF WORKER - HOURS AT OTHER JOB

300 *If 102 = no, go to 400*
Now I have a couple of questions about ...'s [other/old] job or business. Was he/she an employee or self-employed?
If not "Self-employed", go to 320

301 **Did he/she have an incorporated business?**

302 **Did he/she have any employees?**

320 *If 300 = "Employee",* **Excluding overtime, how many paid hours [does/did] ... usually work per week at this job?**
Otherwise, **How many hours [does/did] ... usually work per week at this [business/family business]?**
If PATH = 2, go to 400

321 **Last week, how many hours did ... actually work at this [job/business/family business]?**
Go to 400

TEMPORARY LAYOFF JOB SEARCH

400 *If PATH not 3, go to 420*
In the 4 weeks ending last Saturday, [date of last day of reference week], did ... look for a job with a different employer?
Go to 420

PREVIOUS SEPARATION

420 *If not (118 = current survey month or 119 = "On or after the date above"), go to 500*
If 103 = yes, go to 423
Before ... started working at his/her [job/business] [at name of employer], had he/she ever worked at a job or business, [not counting the other [job/business/family business] he/she also works at now]?
If no, go to 500

421 **When did he/she last work at that job or business?**
If current survey month, go to 423
If last month, go to 422
Otherwise go to 500

422 **Was that before or after Sunday, [date of first day of reference week of previous month]?**
If "Before the date above", go to 500

423 **What was the main reason ... stopped working at that [job/business/job or business]?**
If not "Lost job, laid off or job ended", go to 425

424 **Can you be more specific about the main reason for his/her job loss?**

425 *If 103 = yes, go to 500*
At that job or business, did he/she usually work more or less than 30 hours per week?
Go to 500

SCHOOL ATTENDANCE

500 *If age ≥ 65, go to END*
Last week, was ... attending a school, college or university?
If no, go to 520
501 **Was he/she enrolled as a full-time or part-time student?**
502 **What kind of school was this?**
Go to 520

RETURNING STUDENTS

520 *If survey month not May through August, go to END*
Else if age not 15 to 24, go to END
Else if subsequent interview and 520 in previous month was "no", go to END
Else if subsequent interview and 520 in previous month was "yes", go to 521
Was ... a full-time student in March of this year?
If no, go to END
521 **Does ... expect to be a full-time student this fall?**

END

Codes for HOUSEHOLD MEMBERSHIP

HH_Q17
1   Single detached
2   Double
3   Row or terrace
4   Duplex
5   Low rise apartment (fewer than 5 stories) or flat
6   High rise apartment (5 stories or more)
7   Institution
8   Hotel; rooming/lodging house; camp
9   Mobile home
0   Other-Specify

Codes for INDIVIDUAL DEMOGRAPHICS

DM_Q07
1   Married
2   Living common-law
3   Widowed
4   Separated
5   Divorced
6   Single, never married

DM_N10
1   Reference person
2   Spouse
3   Son or daughter (natural, adopted or step)
4   Grandchild
5   Son-in-law or daughter-in-law
6   Foster child (less than 18 years of age)
7   Parent
8   Parent-in-law
9   Brother or sister
0   Other relative - Specify

DM_Q12
0   Grade 8 or lower (Quebec: Secondary II or lower)
1   Grade 9 - 10 (Quebec: Secondary III or IV)
    (Newfoundland: 1st year of secondary)
2   Grade 11 - 13 (Quebec: Secondary V)
    (Newfoundland: 2nd to 4th year of secondary)

DM_Q15
1   No postsecondary degree, certificate or diploma
2   Trade certificate or diploma from a vocational school or apprenticeship training
3   Non-university certificate or diploma from a community college, CEGEP, school of nursing, etc.
4   University certificate below bachelor's level
5   Bachelor's degree
6   University degree or certificate above bachelor's degree

Codes for LABOUR FORCE INFORMATION

100
1   Yes
2   No
3   Permanently unable to work

106 / 119 / 175 / 422
1   Before the date above
2   On or after the date above

110 / 300
1   Employee
2   Self-employed
3   Working in a family business without pay

130
01   Own illness or disability
02   Caring for own children
03   Caring for elder relative (60 years of age or older)
04   Maternity leave (Females only)
05   Other personal or family responsibilities
06   Vacation
07   Labour dispute (strike or lockout) (Employees only)
08   Temporary layoff due to business conditions (Employees only)
09   Seasonal layoff (Employees only)
10   Casual job, no work available (Employees only)
11   Work schedule (e.g., shift work, etc.) (Employees only)
12   Self-employed, no work available (Self-employed only)
13   Seasonal business (excluding employees)
00   Other - Specify

131 / 423
01   Own illness or disability
02   Caring for own children
03   Caring for elder relative (60 years of age or older)
04   Pregnancy (Females only)
05   Other personal or family responsibilities
06   Going to school
07   Lost job, laid off or job ended (Employees only)
08   Business sold or closed down (excluding employees)
09   Changed residence
10   Dissatisfied with job
11   Retired
00   Other - Specify

132 / 424
1 End of seasonal job
2 End of temporary, term or contract job (non-seasonal)
3 Casual job
4 Company moved
5 Company went out of business
6 Business conditions (e.g. not enough work, drop in orders, retooling, etc.)
7 Dismissal by employer (i.e. fired)
0 Other - Specify

133 / 521
1 Yes
2 No
3 Not sure

154
01 Own illness or disability
02 Caring for own children
03 Caring for elder relative (60 years of age or older)
04 Maternity leave (Females only)
05 Other personal or family responsibilities
06 Vacation
07 Labour dispute (strike or lockout)
08 Temporary layoff due to business conditions
09 Holiday (legal or religious)
10 Weather
11 Job started or ended during week
12 Working short-time (due to material shortages, plant maintenance or repair, etc.)
00 Other - Specify

137 / 177 / 425
1 30 or more hours per week
2 Less than 30 hours per week

159
1 Own illness or disability
2 Caring for own children
3 Caring for elder relative (60 years of age or older)
4 Other personal or family responsibilities
5 Going to school
6 Personal preference
0 Other - Specify

160
1 Own illness or disability
2 Caring for own children
3 Caring for elder relative (60 years of age or older)
4 Other personal or family responsibilities
5 Going to school
6 Business conditions
7 Could not find work with 30 or more hours per week
0 Other - Specify

171
1 Public employment agency
2 Private employment agency
3 Union
4 Employers directly
5 Friends or relatives
6 Placed or answered ads
7 Looked at job ads
0 Other - Specify

173
1 Working
2 Managing a home
3 Going to school
0 Other - Specify

178
1 Own illness or disability
2 Caring for own children
3 Caring for elder relative (60 years of age or older)
4 Other personal or family responsibilities
5 Going to school
6 Waiting for recall (to former employer)
7 Waiting for replies from employers
8 Believes no work available (in area, or suited to skills)
9 No reason given
0 Other - Specify

191
1 Own illness or disability
2 Caring for own children
3 Caring for elder relative (60 years of age or older)
4 Other personal or family responsibilities
5 Going to school
6 Vacation
7 Already has a job
0 Other - Specify

204
1 Yearly
2 Monthly
3 Semi-monthly
4 Bi-weekly
5 Weekly
0 Other - Specify

241
1 Seasonal job
2 Temporary, term or contract job (non-seasonal)
3 Casual job
4 Work done through a temporary help agency
0 Other - Specify

260 / 262
1 Less than 20
2 20 to 99
3 100 to 500
4 Over 500

501
1 Full-time
2 Part-time

502
1 Primary or secondary school
2 Community college, junior college, or CEGEP
3 University
0 Other - Specify